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1. ECAFÉ™ – TAKE IT TO GO!™

Thank you for trusting Hercules and choosing to purchase the eCAFÉ™ Netbook. The eCAFÉ™ has been designed to allow you to communicate and create or edit documents such as text files, slideshows or even images; it also includes advanced multimedia features designed to entertain you.

To make the most of your eCAFÉ™ Netbook, please follow the instructions provided in this manual.

1.1. Handling your Netbook

⚠ Please read this section with care before using the product.

Like any electronic device, the eCAFÉ™ requires you to observe a number of simple safety rules; these are listed below. In addition, observing some simple precautions will enable you to extend your eCAFÉ™'s life.

- In no circumstance should you attempt to open the eCAFÉ™, its adaptor or its components; doing this would expose the device's internal components to damage. Likewise, never attempt to open the device's batteries.

- Use only the adaptor provided with the product.

- Always place your eCAFÉ™ on a horizontal, stable and flat surface.

- Never exert pressure on the display. Never touch the display with any objects that are liable to damage it or scratch it.

- Always make sure that you have removed any objects placed on the device's keyboard (e.g. USB key, pen or others) before closing your eCAFÉ™'s display.

- To avoid any risk of fire or electric shock, always keep your eCAFÉ™ away from:

    - Rain or moisture, as well as all fluids (water, chemical products and any other liquids),

    - Heat sources such as radiators, cookers or other heat-emitting devices (including amplifiers),

    - Direct sunlight.

- This product should be used only at temperatures ranging from 5 to 35°C.

- Never cover your eCAFÉ™ while the device is powered on.

- Always unplug your eCAFÉ™ before cleaning it. To clean it, use a soft cloth; avoid using chemical sprays.

- The eCAFÉ™ provides a WiFi wireless connection feature. Use of this feature is liable to cause interferences with the equipment located on planes or in hospitals. Always deactivate this feature before entering these premises.

- Always deactivate the WiFi feature during thunderstorms.

- Never throw the device's batteries into an open fire.

- When transporting the eCAFÉ™, always turn the device off if you are carrying it in a closed bag. As a general rule, make sure that your eCAFÉ™ is placed in a well-vented environment when the device is powered on.

1.2. A comprehensive package

Compact design, an ultra-lightweight device, powerful connectivity, various accessories included. Discover the packaging contents:

- eCAFÉ™ Netbook
- Battery
- Power adaptor
- Quickstart guide

1.3. A closer look at your eCAFÉ™

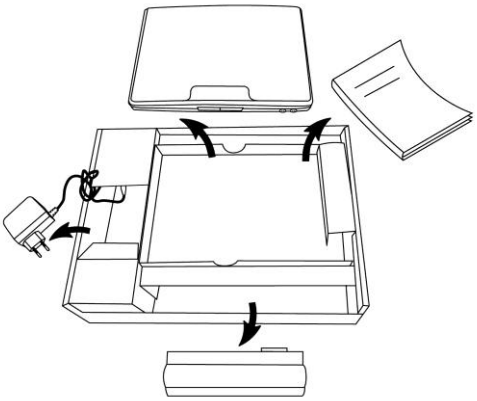
- 1.6 GHz Intel® ATOM™ processor
- 1 GB DDR2 (SO-DIMM) RAM
- 8.9" backlit LCD display (max. native resolution 1024*600)
- 1.3 Megapixel built-in webcam, built-in microphone
- Built-in Intel® 945GSE graphics board, built-in sound board
- Built-in 802.11 b/g/N WiFi board
- 60 GB P-ATA/ZIF hard disk drive
- 6000 mAh rechargeable Lithium battery (6 cells)
- 100-240 V, 50/60 Hz power adaptor
- 3 USB 2.0 ports (compatible with USB 1.1 devices)
- 10/100Mbps Ethernet port
- VGA output
- 1 headphones connector, 1 microphone connector
- 80-key keyboard
- Touchpad featuring 2 buttons
- Multiple-format memory card reader: SD (Secure Digital®), SD HC (Secure Digital® HC), MMC (MultiMedia Card)
- Weight: less than 1.2 Kg (battery included)
- Dimensions: 225 mm x 168 mm x 33 mm

Your eCAFÉ™ EC-900/H60G/IAW features the Microsoft® Windows® XP Home Edition operating system. It can be enriched with the installation of applications compatible with this system. In no event shall Guillemot Corporation S.A.'s liability be bound in the event of damages of any kind (including, but not limited to the loss of data) resulting from the installation or use or incorrect use of these applications.

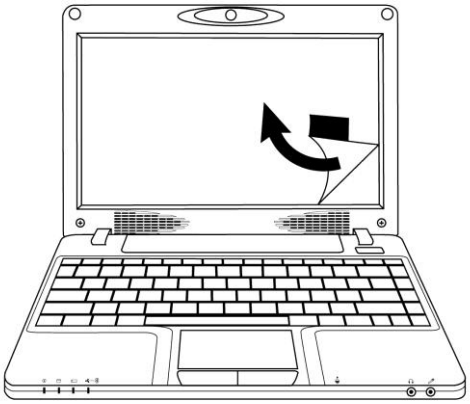
2. THE ECAFÉ™, UNEQUALLED AND UNRIVALLED

The eCAFÉ™ Netbook features a very wide range of applications and extensive connectivity interfaces, which will enable you to instantly connect to the world that is best suited to your use: work, communications, games or multimedia.

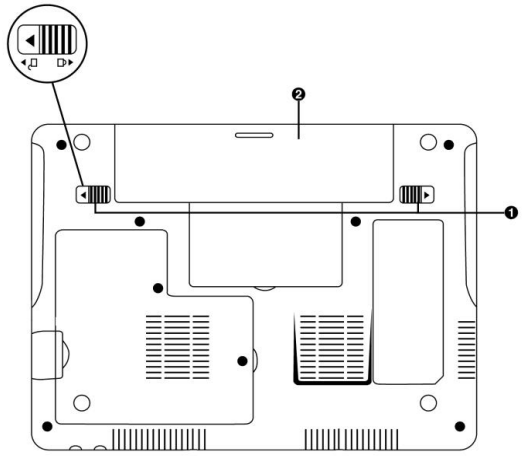
2.1. My eCAFÉ™



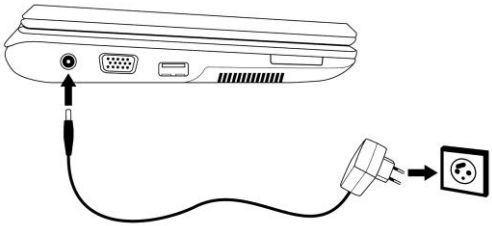
- Remove your eCAFÉ™ from the packaging, and ensure that all items mentioned in Section 1.2 of this User's Manual are included.



- Remove the protection films from the display.

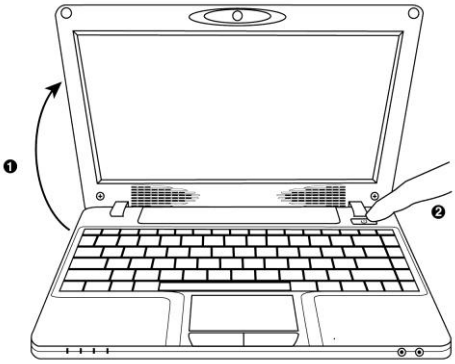


- Insert your battery (for more information regarding battery installation and removal, please refer to Section 2.7.3).



- Connect the power adaptor lead to your eCAFÉ™, then connect the adaptor to the mains.

2.2. Turning the eCAFÉ™ on

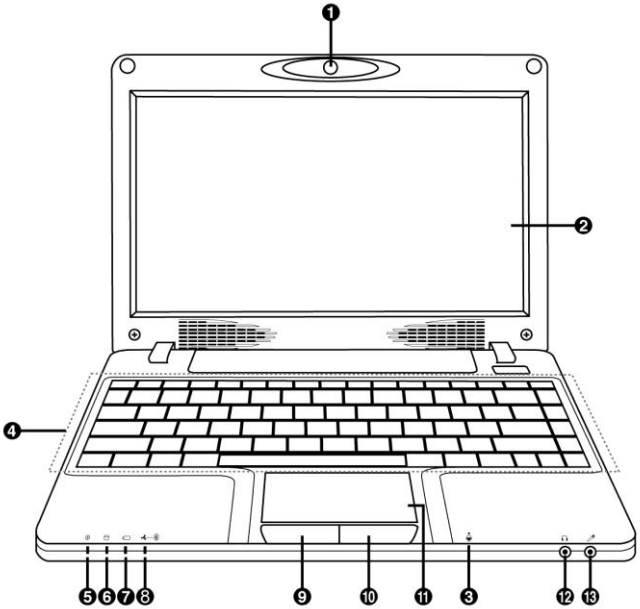


- Open the display (1) and press the On/Off button located on the right-hand side of the device (2).

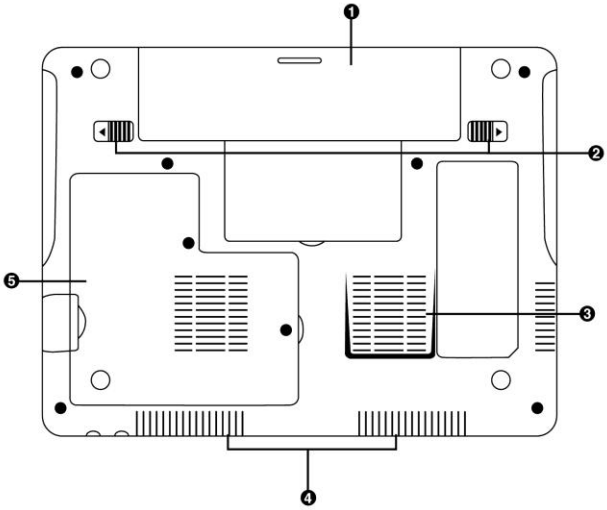
⚠ Do not exert excessive strength on the hinges when opening the display. Do not hold your eCAFÉ™ by the display when carrying the device.

When your computer starts up, the Home world is displayed; this page is the starting point of your journey throughout the eCAFÉ™ galaxy.

2.3. Technical specifications

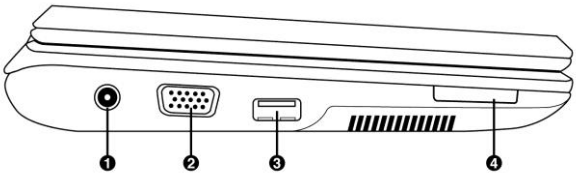


1. Webcam
2. 8.9" LCD display
3. Microphone
4. French keyboard layout
5. Mains operation indicator
6. Hard disk drive activity indicator
7. Battery operation indicator
8. WiFi activity indicator
9. Left touchpad button
10. Right touchpad button
11. Touchpad
12. Headphones connector
13. Microphone connector

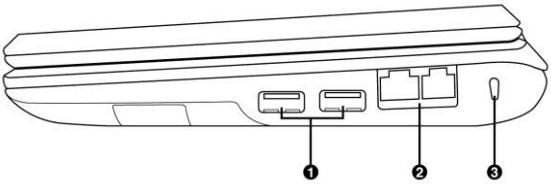


1. Removable battery
2. Battery locking tabs
3. Air extraction grate
4. Air intake grate
5. DDR RAM location

⚠ This part of your eCAFÉ™ is liable to heat during operation and charging. This is normal. However, to improve thermal dissipation, we recommend you do not block the vents. Avoid placing your eCAFÉ™ on a soft surface such as a sofa or a bed, for instance.



1. Power supply port
2. VGA output connector
3. USB 2.0 port
4. Memory card reader



1. USB 2.0 ports
2. LAN/Ethernet ports
3. Kensington® lock

2.4. Multifunction keyboard

The eCAFÉ™ features an extended keyboard allowing you to control the display's settings and the WiFi connectivity features.

Fn + F1 — Activate/Deactivate WiFi feature (default is inactive)

Fn + F2 — Activate/Deactivate audio output

Fn + F3 — Reduce volume

Fn + F4 — Increase volume

Fn + F5 — Reduce display brightness

Fn + F6 — Increase display brightness

Fn + F7 — Switch from the LCD display to an external display

Fn + F9 — Suspend the computer

Fn + F11 Num Lk — Lock/Unlock number pad

Fn + F12 Scr Lk — Lock/Unlock the display scrolling feature

2.5. An ultra-mobile computer suited to large files

Equipped with a hard disk drive and a multiple-format card reader, the eCAFÉ™ enables you to take your most precious files with you, regardless of their size.

Hard disk drive

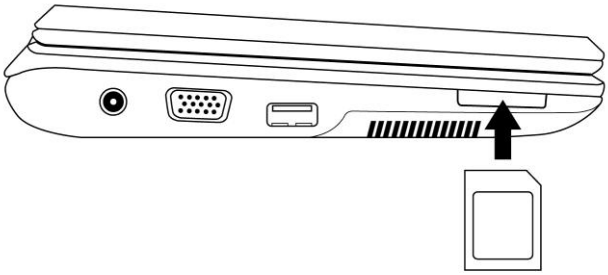
The eCAFÉ™ features a 60 GB (or more, according to versions) hard disk drive. This storage capacity allows you to save movies, images and other large files to your device.

Memory card reader

The eCAFÉ™ is equipped with a multiple-format memory card reader supporting SD (Secure Digital®) and SD HC (Secure Digital® HC), MMC (MultiMedia Card) formats; this device enables you to view pictures taken with your digital camera or to extend your system's storage capacity, for instance.

USB ports

The eCAFÉ™ is also equipped with three USB ports that enable you to connect a USB storage key or other USB devices (for further information regarding USB ports, please refer to section 2.6, "Extensive connectivity options for countless applications").



2.6. Extensive connectivity options for countless applications

The ports and connectivity interfaces built into your eCAFÉ™ enable you to connect all kind of USB peripherals, such as a mouse or an external hard disk drive, to your ultra-mobile personal computer.

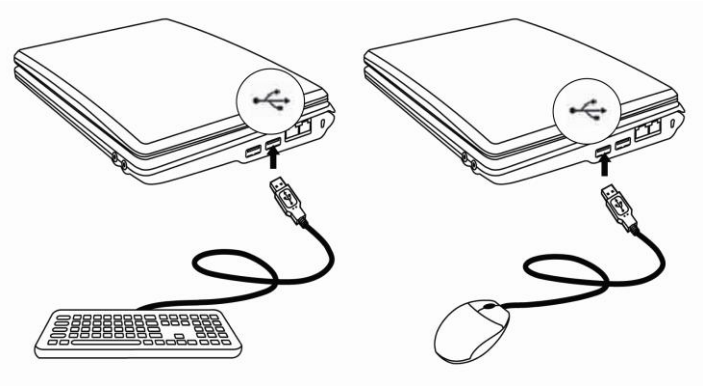
General safety rules

Before connecting a peripheral to your Netbook, please refer to the installation instructions provided with the device.

⚠ Never remove a peripheral while your eCAFÉ™ is reading or saving data; you would risk destroying the data beyond repair.

USB ports (Universal Serial Bus)

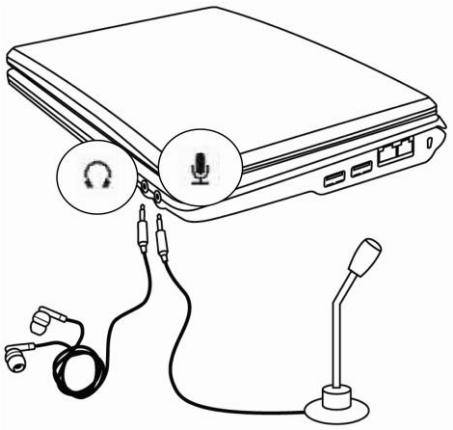
The eCAFÉ™ features three USB 2.0 ports (USB 1.1 compatible), to which you can connect many peripherals such as a keyboard, a mouse, a USB key and more. This interface is hot-swappable, allowing you to connect and remove your peripheral without having to first shut it down.



If you have connected a USB external hard disk drive to your eCAFÉ™, please click on the icon (located in the lower right section of the screen) and select "Remove media" prior to disconnecting your peripheral.

The system may fail to recognise some USB peripherals if they have been connected during the computer's start-up phase. Should this be the case, please remove the device from your Netbook and connect it again.

Audio connectors

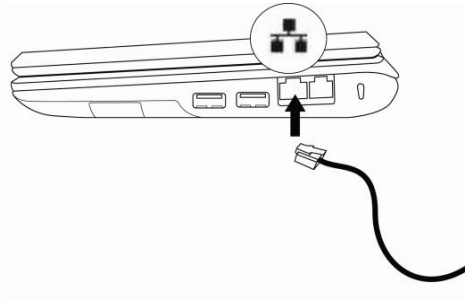


To initiate a communication or view a video, please connect a microphone, headphones and/or a headset featuring a built-in microphone to the relevant connector:

- The jack output connector to connect headphones or a headset

- The jack input connector to connect an MP3 player for recording purposes, or a microphone to record vocal data or chat with your contacts using a voice-over-IP application

Local Area Network (LAN)



The eCAFÉ™ is equipped with a RJ45 LAN connectivity interface, which enables you to connect it to a 10/100 Mbps wired network (corporate network, router, wired modem & router or Internet box, for instance).

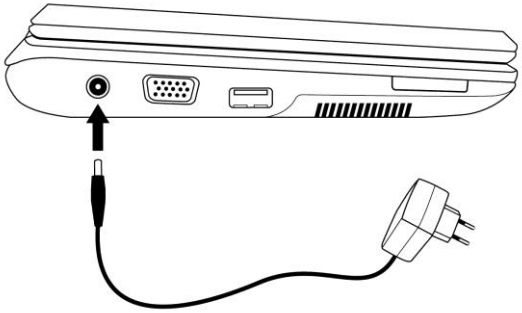
2.7. A desktop device AND a mobile device

Both a desktop device and a mobile device at once, the eCAFÉ™ can be used everywhere thanks to its dual power supply (mains or battery).

2.7.1. Operating the eCAFÉ™ when connected to the mains

Use the included power adaptor to power your eCAFÉ™. The device complies with the specifications of the electric network in the country in which the device was purchased.

⚠ Please make sure that the power supply plug is fully engaged into the computer's power supply connector.



When the eCAFÉ™ is connected to the mains, the device's battery starts to charge automatically. Please note that fully charging the eCAFÉ™ while the device is in use requires more time than when the eCAFÉ™ is turned off.

2.7.2. Operating the eCAFÉ™ with the built-in battery

The eCAFÉ™ is designed to operate on its built-in battery. When fully charged, the built-in battery guarantees ample autonomy (over four hours*).

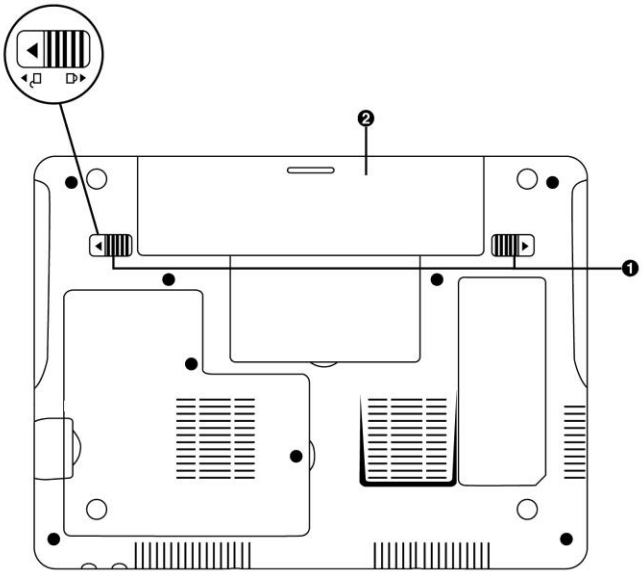
⚠ To extend your battery's lifespan, we recommend that you charge it fully when using your eCAFÉ™ for the first time. Please refer to the battery charge status indicator for more information regarding the battery charge level.

** Autonomy measured during a simulation in which the following uses were made successively: use of the word processing application, Internet surfing, and approx. 5 mn standby per hour of use. Autonomy is liable to vary according to your use of the eCAFÉ™ (applications, network conditions).*

2.7.3. Installing and removing the battery

You may need to install or remove the battery, e.g. when replacing the battery.

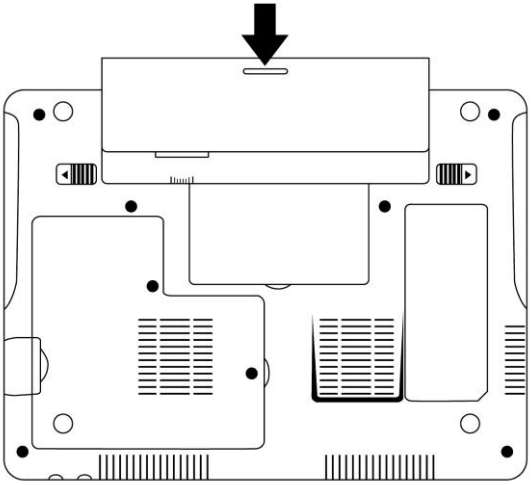
⚠ Before installing or removing the battery: first, place the **locking tabs ❶** in the "Unlocked" position; install or remove the **battery ❷**, then place the locking tabs in the "Locked" position again.



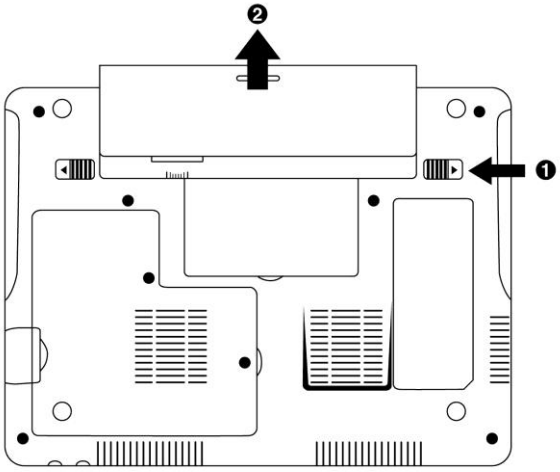
⚠ Always shut your eCAFÉ™ down before installing or removing the battery!

Use only **Hercules** batteries that are fully identical to the original batteries included with your eCAFÉ™. Failure to comply with these instructions may cause damage to your eCAFÉ™. Likewise, the use of an inappropriate battery may cause a risk of explosion. Please comply with the applicable regulations when discarding used device batteries.

Installing the battery



Removing the battery

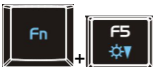


2.7.4. Optimising your use of the battery

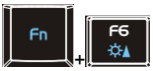
Your Netbook's lithium-ion (Li-Ion) battery may be charged at any time. The device must be stored in a room in which the temperature ranges from 5 to 35°C, and should not be left in a vehicle parked in direct sunlight.

To extend the battery's lifespan:

- Adjust the display's luminosity to a level suited to your environment (indoors/outdoors) and to the application that you are using.



Reduce display brightness

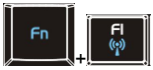


Increase display brightness

- Close the display when you are not using your eCAFÉ™ for a short time. The display will automatically turn off.

- When using your eCAFÉ™ for the first time, always charge the battery entirely.

- Deactivate the WiFi feature if you are not accessing a WiFi network.



Deactivate the WiFi feature

2.8. Shutting your eCAFÉ™ down

Shutting the device down

- Before shutting your eCAFÉ™ down, make sure that all your programs and applications have shut down tidily.
- Shut your eCAFÉ™ down by clicking on the Start menu in the lower left-hand section of the screen, then select **Shut computer down**.

Screensaver mode

Your eCAFÉ™'s display automatically switches to the Screensaver mode when not in use for a certain time. Press on a key or on the touchpad to reactivate it.

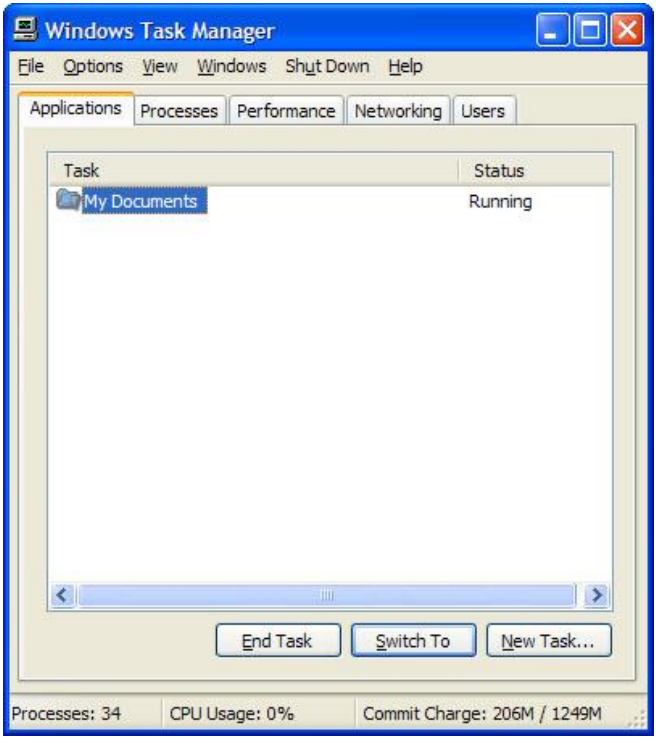
Forcing the computer to shut down or restart

If you have trouble starting your computer up, press the device's On/Off button and hold it down until your eCAFÉ™ shuts down.

If an unexpected configuration prevents your eCAFÉ™ from reverting to its initial state when you press the key, press keys

simultaneously.

The Applications thumbnail displays the status of the programs that are currently running on your computer. The Task column features the list of currently running applications, while the Status column enables you to check whether the software is operating correctly. For instance, as shown below, the Windows Explorer file browser is open; its status displays that this application is "Running". If the Status column displays "Not responding", this means that the relevant software is not functioning correctly. You can close an application by clicking on "End Task".


Windows Task Manager
File Options View Windows Shut Down Help
Applications Processes Performance Networking Users
Task Status
My Documents Running
End Task Switch To New Task...
Processes: 34 CPU Usage: 0% Commit Charge: 206M / 1249M

⚠ Do not use the forced shutdown or restart procedures when files are open. Irreparable loss of data may occur in this case.

3. FIRST STEPS WITH MY ECAFÉ™

3.1. Welcome to the eCAFÉ™ galaxy!

When your computer starts up, the Home world is displayed; this page is the starting point of your journey throughout the eCAFÉ™ galaxy. You will have the opportunity to discover many other worlds, each world being dedicated to a specific use: **Work**, **Communications**, **Games**, viewing **Multimedia** contents and configuring or modifying your Netbook's **Settings**.

The icon opens the eCAFÉ™ portal, which allows you to access your online world, use your personal online storage space, view detailed information about the eCAFÉ™ solutions range, discover new applications, obtain hints and tricks, know whether your Netbook is compatible with your equipment or simply discover new uses for your system.

On the left-hand side of the screen, an icon bar enables users to quickly access the various applications and worlds.

You can access the eCAFÉ™'s graphic preferences by clicking on the icon.

Access the Home world or the Windows Desktop

Access the Settings world

Access the eCAFÉ™ portal

Access the Communications world

Access the Personalisation Wizard to customise your ultra-mobile personal computer's settings

Access the Games world

Open the File Browser

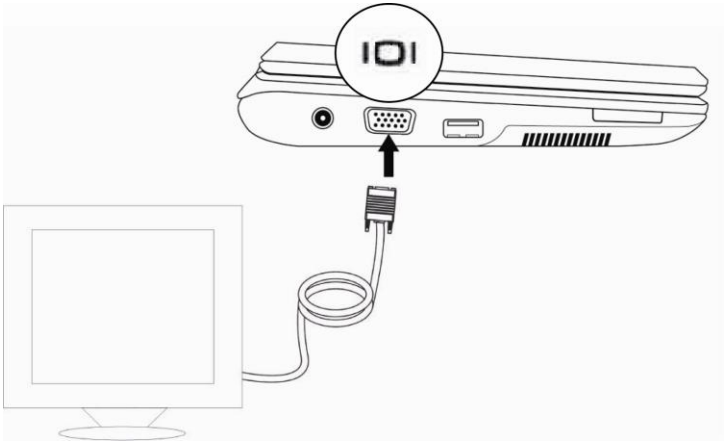
Access the Multimedia world

Access the Work world

3.2. Connecting an external display

When at home or working at the office, you can connect your Netbook to a larger screen, e.g. to surf the Internet or work on large spreadsheets. To do so, simply connect your eCAFÉ™ to a VGA display using the device's VGA connector.

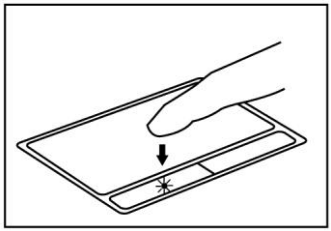
Switch from the LCD display to an external display



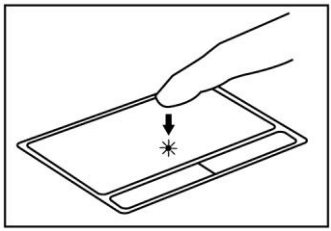
3.3. Mastering the touchpad

Some actions are confirmed by a single click (activating a button or accessing a menu, for instance):

Either by pressing the left touchpad button once

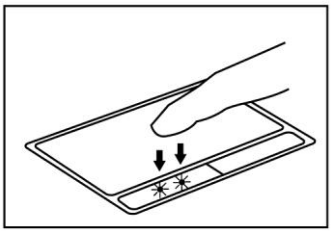


Either by briefly tapping the touchpad

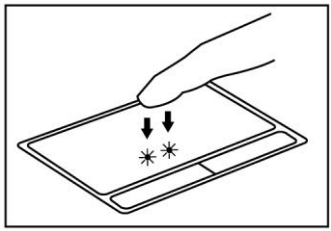


Other actions are confirmed by means of a double-click (opening audio or video contents or a document, for instance):

Either by pressing the left touchpad button twice



Either by briefly tapping the touchpad twice



The **right touchpad button** is generally used to access the selected object's properties.

3.4. Accessing the online help and tutorials

Many guides are available on your eCAFÉ™. To access them, click on the Start menu in the lower left-hand section of the screen, then select the application Windows Help and Support.

3.5. Extensive contents to take you further

Users wishing to make the most of their eCAFÉ™ will enjoy the wide array of tools included with the Microsoft® Windows® XP operating system.

Loading my files from a removable media (USB key, SD memory card or CD/DVD):

- Connect the removable media. The eCAFÉ™ automatically detects the newly connected device and displays the USB symbol in the status bar, in the lower right-hand section of the screen.
- In the Windows Explorer file browser that automatically appears onscreen, click on your removable media's name (it is now displayed in the left-hand pane).
- Select the files that you wish to load (hold the key down to select several consecutive files, or hold the

key down to select several non-consecutive files).
- In the Edit menu, select Copy.
- In the File Browser, select a destination location for your files.
- In the Edit menu, select Paste.

Loading my files via a network connection:

To load files via a network connection, you must connect your eCAFÉ™ to a network using the Ethernet port or a WiFi connection. You can then access the relevant files via the network.

Loading my photos from a digital camera:

- Connect a digital camera to one of the three available USB ports.
- Turn your digital camera on. The eCAFÉ™ automatically detects the newly connected device.
- In the Windows Explorer file browser, click on the name of the memory card matching the digital camera displayed in the left-hand pane.
- Then, select the pictures that you want to copy to your eCAFÉ™'s hard disk drive.

Status bar and Notification area

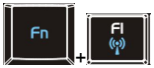
The status bar displays the thumbnails of the currently launched applications, while the notification area (located in the lower right-hand section of the screen) displays the battery's charge level and status, the network connection (WiFi or Ethernet), the CPU usage level and a clock.

3.6. Connecting to the Internet

3.6.1. eCAFÉ™ Connect and the WiFi feature

Launch eCAFÉ™ Connect from the Communications world
Option no. 1

Launch eCAFÉ™ Connect from the status bar
Option no. 2



Activate/Deactivate the WiFi feature

eCAFÉ™ Connect is a software application developed by Hercules, which enables you to manage your network connections (both Ethernet and WiFi) in a user-friendly, intuitive way. It is the essential complement of the eCAFÉ™'s built-in WiFi board.

To access eCAFÉ™ Connect (option no. 2):

- Right-click on the Hercules eCAFÉ™ Connect icon located in the status bar using the right touchpad button.

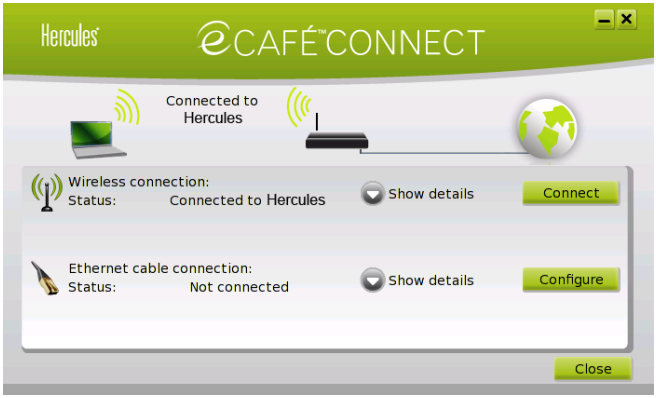
- Select **Network connection status**.

- Activate your eCAFÉ™'s WiFi feature by pressing on keys

and

. The computer's WiFi indicator should light up.

This feature is not activated when the system starts up, and the WiFi indicator is off.



We shall now proceed to locate the available WiFi networks and proceed to set up a wireless connection to the Internet.

- Click on the **Configure** button facing the wireless connection.

The eCAFÉ™ Connect WiFi Station application proceeds to automatically locate the available networks, and displays the detected networks.

To automatically connect to a network using the WPS feature:

WPS (Wi-Fi Protected Setup™) is a technology that enables you to easily connect your eCAFÉ™ to a WPS compatible device (a DSL WPS router, for instance), over a wireless network connection.

To find out whether your router is WPS compatible, look for the Wi-Fi PROTECTED SETUP or logos on the device or packaging.

- In the **Automatic connection via WPS** window, check the option **Router equipped with a WPS button**.

- Click on the connection button .

For further information regarding connections using the WPS feature, please refer to your WPS compatible router's manual.

Connecting manually to a non-secure network (no safety key type appears in the Secure field):

- In the **Automatic connection via WPS** window, check the option **Router not equipped with a WPS button**.

- In the **Manual connection** window, select the required network.

- Click on the **Connect** button.

A Connection Wizard launches, and asks you if you wish to add this network to your favourites.

- If you wish to do so, you can add the network to your favourites by checking the **Yes** box; you will then be requested to provide a name for the network.

A few seconds later, a green icon displays facing the network, indicating that you are connected.

If you want your computer to automatically connect to a specific network when the WiFi feature is activated, add the network to your Favourites list and select the **Connect automatically** option.

If the connection to the chosen network fails in the **Infrastructure mode**, check your router's security settings (safety key, MAC address filtering etc.).

Note:
The **Infrastructure mode** is a communication mode that consists in creating a network connecting several computers equipped with a WiFi feature via a wireless access point such as an Internet box, a modem/router or a router connected to a modem. The **Infrastructure mode** is ideal for exchanging data or playing games over a network, but also for sharing an Internet connection and/or a printer between several computers.

The **Ad hoc mode** is a mode that enables several computers equipped with a WiFi feature to communicate directly with each other. This mode is also called "Peer to Peer".

A **MAC address** is a unique address created by the router's vendor; it serves to identify this device on a network. The MAC address is comprised of the organisation's (i.e. the vendor's) identifier, followed by the device's unique identifier.

Connecting manually to a secure network (a safety key type appears in the Secure field):

- In the **Automatic connection via WPS** window, check the option **Router not equipped with a WPS button**.

- In the **Manual connection** window, select the required network.

- Click on **Connect**.

- Enter the safety key when asked by the WiFi Station application.

- If you wish to do so, you can add the network to your favourites by checking the **Yes** box; you will then be requested to provide a name for the network.

If you wish to connect to a secure network, you must have access to the network's safety key. Before the connection can be made, the eCAFÉ™ Connect WiFi Station application will ask you to provide this key (a message will help you identify the required key type).

Connecting manually to a hidden network (the Network name (SSID) field is empty):

If, among the located networks, one or more networks do not have a name (i.e. the Network name (SSID) field is empty), this means that the network is not broadcasting its name. To connect to this network, select it, then:

- In the **Automatic connection via WPS** window, check the option **Router not equipped with a WPS button**.

- In the **Manual connection** window, select the required network.

- Enter the network's name (SSID) in the window that displays.

- If this network is secure, enter the used safety key.

- If you wish to do so, you can add the network to your favourites by checking the **Yes** box; you will then be requested to provide a name for the network.

For enhanced navigation comfort, you can either use your Internet browser's zoom feature or press key F11 to switch from a fullscreen display to a windowed display.

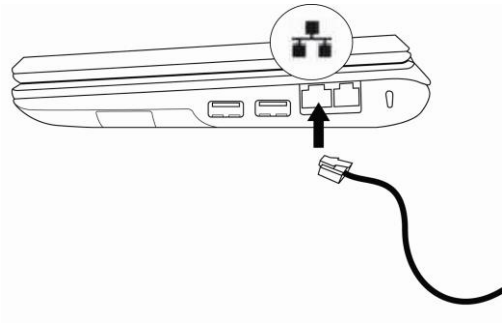
For more information about the connection status:

The eCAFÉ™ Connect icon appears in the notification area. It provides updated information about the connection's status:

Internet connection: an Ethernet or WiFi peripheral is active and physically connected; Internet access is available.	Your Internet connection is perfectly operational.
Local area connection: an Ethernet or WiFi peripheral is active and physically connected; no Internet access is available.	You are connected to a modem, a router or an Internet box or to a corporate network; however, this device or network is not connected to the Internet. Please check the Internet connection settings on your local area network or your modem.
Connection problem: an Ethernet or WiFi peripheral is active and physically connected; no Internet access is available.	Please check your network connection settings (IP address, subnet mask etc.) on your local area network or your modem. If necessary, contact your router's or modem/router's vendor.
No connection: an Ethernet or WiFi device is active but is not connected physically.	Connect your eCAFÉ™ to a local area network via the WiFi connection (please refer to the previous section) or via the Ethernet port.
No peripheral: no Ethernet and/or WiFi peripheral have been activated.	Activate your peripheral: to activate your WiFi peripheral, simultaneously press on keys [Fn] and [F1] on your ultra-mobile personal computer's keyboard.

3.6.2. Connecting to the Internet via a DSL network or a Local Area Network (LAN)

To connect to the Internet via a DSL connection or a local area network, simply connect your eCAFÉ™ to the DSL modem or local area network's Ethernet port.



An information window displays in your eCAFÉ™'s status bar, enabling you to view the network connection. Then, launch your Internet browser.

⚠ For enhanced navigation comfort, you can either use your Internet browser's zoom feature or press key F11 to switch from a fullscreen display to a windowed display.

For more information about the connection's status:

The eCAFÉ™ Connect icon appears in the notification area. It provides updated information about the connection's status:

Internet connection: an Ethernet or WiFi peripheral is active and physically connected; Internet access is available.	Your Internet connection is perfectly operational.
Local area connection: an Ethernet or WiFi peripheral is active and physically connected; no Internet access is available.	You are connected to a modem, a router or an Internet box or to a corporate network; however, this device or network is not connected to the Internet. Please check the Internet connection settings on your local area network or your modem.
Connection problem: an Ethernet or WiFi peripheral is active and physically connected; no Internet access is available.	Please check your network connection settings (IP address, subnet mask etc.) on your local area network or your modem. If necessary, contact your router's or modem/router's vendor.
No connection: an Ethernet or WiFi device is active but is not connected physically.	Connect your eCAFÉ™ to a local area network via the WiFi connection (please refer to the previous section) or via the Ethernet port.
No peripheral: no Ethernet and/or WiFi peripheral have been activated.	Activate your peripheral: to activate your WiFi peripheral, simultaneously press on keys [Fn] and [F1] on your ultra-mobile personal computer's keyboard.

3.7. Sending and receiving emails

Whether at home or "on the road", it is often useful to be able to access your email account. Once you are connected to the Internet, you can send and receive emails and attachments with **Windows Live™ Mail**, which is available in the Communications world .

⚠ Please refer to the connection information provided by your Internet Services Provider. You will need this information to configure your email account correctly.

The Email Configuration Wizard launches when you first run the application, in order to help you setup your email account.

3.8. Chatting with friends

Instant messaging has become an essential communication tool, which allows you to chat in real time with your friends or colleagues (i.e. your **Contacts**). This is why the eCAFÉ™ features **Windows Live™ Messenger™**, an instant messaging service available in the Communications world . The **Windows Live™ Messenger™** configuration wizard launches when you first run the instant messaging application, in order to help you setup your instant messaging account.

Note: Your instant messaging account remains accessible via the icon located in the notification area, in the lower right-hand section of the screen, until you definitely close **Windows Live™ Messenger™**.

3.9. Using the webcam

Starting the webcam

Explore another side of digital communications thanks to the webcam built into your eCAFÉ™: Take pictures, Record video clips easily with the super user-friendly Hercules Webcam Station Evolution SE. On your eCAFÉ™'s hard disk drive, you will find a user's manual describing the software's features:

- Photo capture in 3 modes: simple, continuous, timer
- One-click video capture
- Automatic conversion and resizing of captures for email attachments

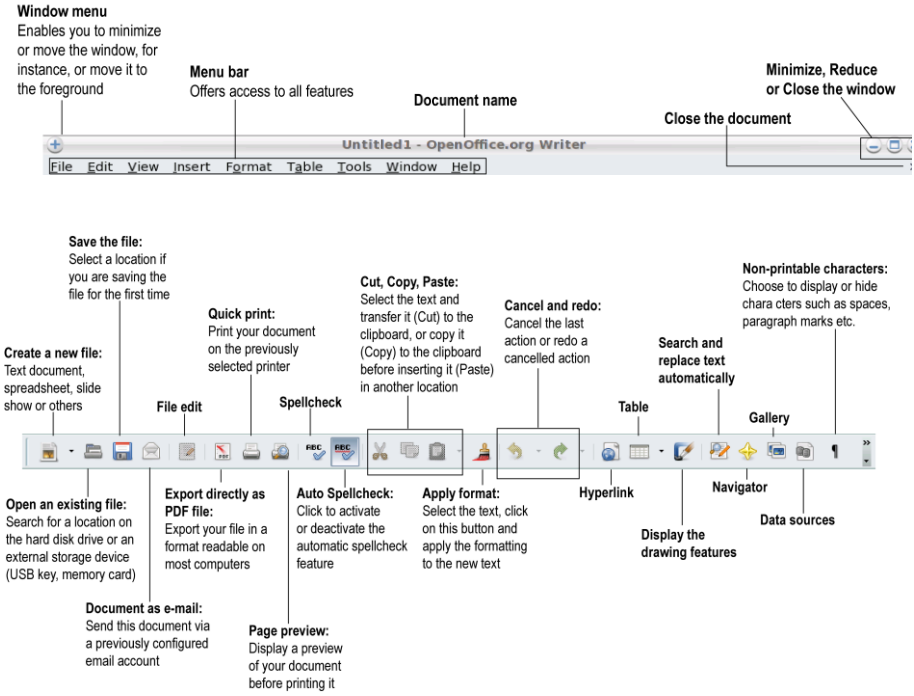
3.10. Work

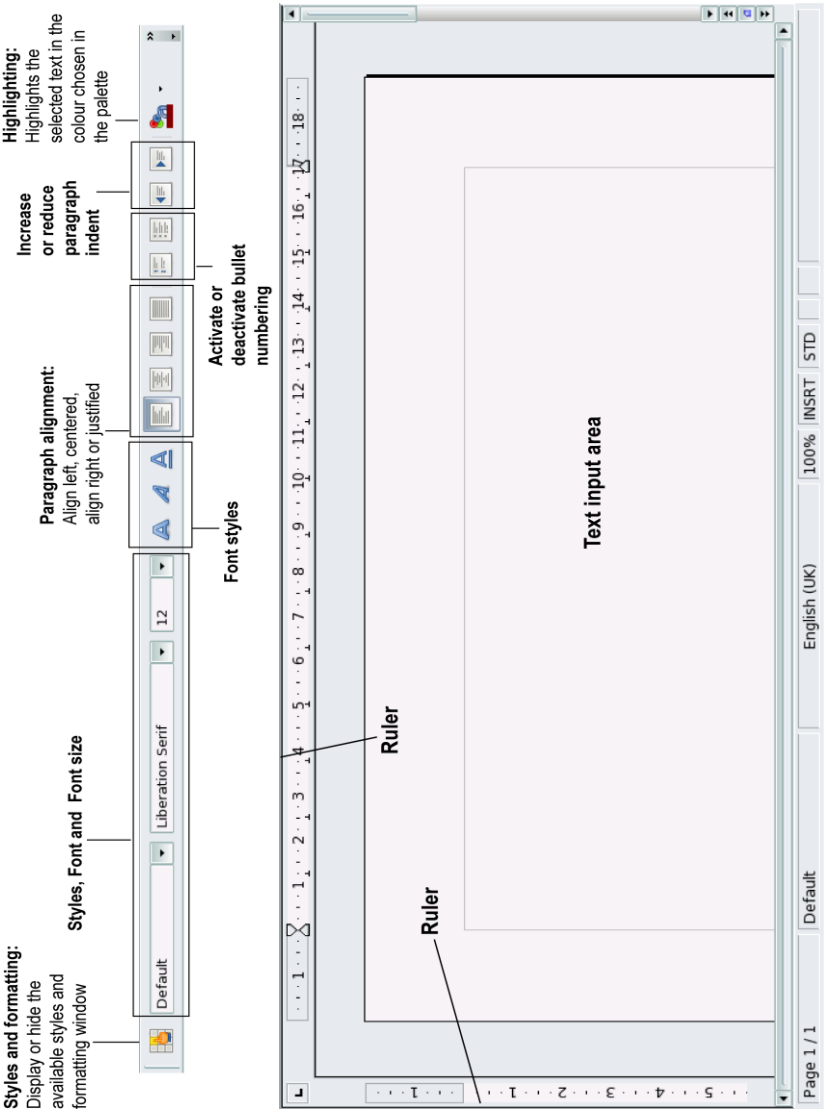
Included on your eCAFÉ™, the OpenOffice.org® suite is a user-friendly office application suite that allows you to create documents (e.g. letters, reports and more), simple or complex spreadsheets and elaborate slideshows.

Regardless of the OpenOffice.org® application that you are using (**Spreadsheet**, **Word Processor** or **Slideshow**), you can create a **new** document of any type (in this case, the OpenOffice.org® suite automatically switches to the relevant application) or **open** an existing document. All your Microsoft® Office documents can be opened and edited using the OpenOffice.org® suite.

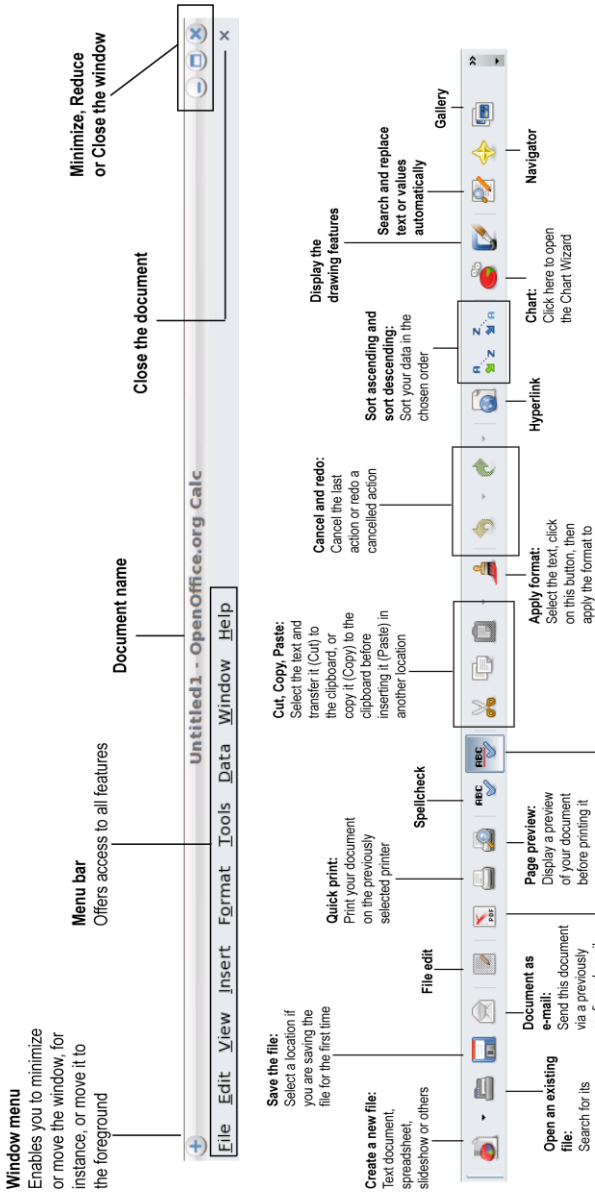
For further information regarding the selected application, please refer to the application's online help file; you can access this content by pressing on F1.

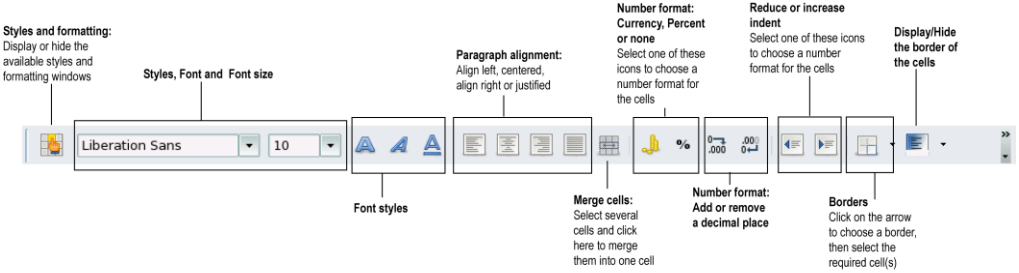
3.10.1. Creating, editing and saving a document using OpenOffice.org Writer (Word processor)

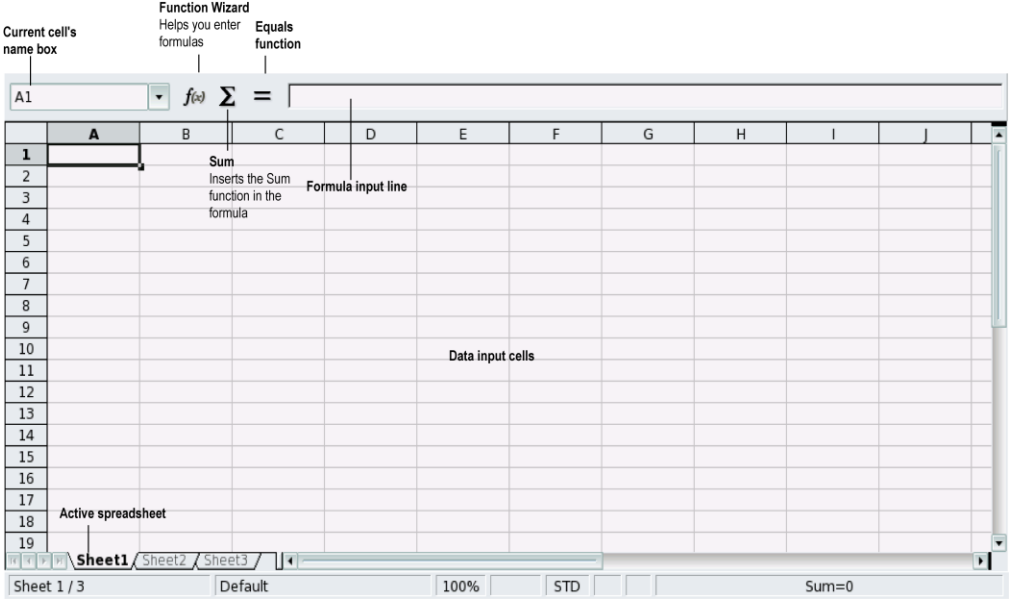

Window menu
Enables you to minimize or move the window, for instance, or move it to the foreground
Menu bar
Offers access to all features
Document name
Minimize, Reduce or Close the window
Close the document
Untitled1 - OpenOffice.org Writer
File Edit View Insert Format Table Tools Window Help
Save the file:
Select a location if you are saving the file for the first time
Create a new file:
Text document, spreadsheet, slide show or others
Quick print:
Print your document on the previously selected printer
File edit
Spellcheck
Cut, Copy, Paste:
Select the text and transfer it (Cut) to the clipboard, or copy it (Copy) to the clipboard before inserting it (Paste) in another location
Cancel and redo:
Cancel the last action or redo a cancelled action
Table
Search and replace text automatically
Non-printable characters:
Choose to display or hide chara cters such as spaces, paragraph marks etc.
Gallery
Open an existing file:
Search for a location on the hard disk drive or an external storage device (USB key, memory card)
Export directly as PDF file:
Export your file in a format readable on most computers
Auto Spellcheck:
Click to activate or deactivate the automatic spellcheck feature
Apply format:
Select the text, click on this button and apply the formatting to the new text
Hyperlink
Navigator
Data sources
Display the drawing features
Document as e-mail:
Send this document via a previously configured email account
Page preview:
Display a preview of your document before printing it


Styles and formatting:
Display or hide the available styles and formatting window
Styles, Font and Font size
Default
Liberation Serif
12
Font styles
Paragraph alignment:
Align left, centered, align right or justified
Activate or deactivate bullet numbering
Increase or reduce paragraph indent
Highlighting:
Highlights the selected text in the colour chosen in the palette
Ruler
Ruler
Text input area
Page 1 / 1
Default
English (UK)
100%
INSRT
STD

3.10.2. Creating, editing and saving a spreadsheet using OpenOffice.org Calc (Spreadsheet)


Window menu
Enables you to minimize or move the window, for instance, or move it to the foreground
Menu bar
Offers access to all features
Document name
Close the document
Minimize, Reduce or Close the window
File Edit View Insert Format Tools Data Window Help
Untitled1 - OpenOffice.org Calc
Create a new file:
Text document, spreadsheet, slideshow or others
Save the file:
Select a location if you are saving the file for the first time
Open an existing file:
Search for its location on the hard disk drive or on an external storage device (USB key, memory card)
File edit
Document as e-mail:
Send this document via a previously configured email account
Quick print:
Print your document on the previously selected printer
Export directly as PDF file:
Export your file in a format readable on most computers
Spellcheck
Page preview:
Display a preview of your document before printing it
AutoSpellcheck:
Click to activate or deactivate the automatic spellcheck feature
Cut, Copy, Paste:
Select the text and transfer it (Cut) to the clipboard, or copy it (Copy) to the clipboard before inserting it (Paste) in another location
Apply format:
Select the text, click on this button, then apply the format to the new text
Cancel and redo:
Cancel the last action or redo a cancelled action
Hyperlink
Sort ascending and sort descending:
Sort your data in the chosen order
Chart:
Click here to open the Chart Wizard
Display the drawing features
Search and replace text or values automatically
Gallery
Navigator

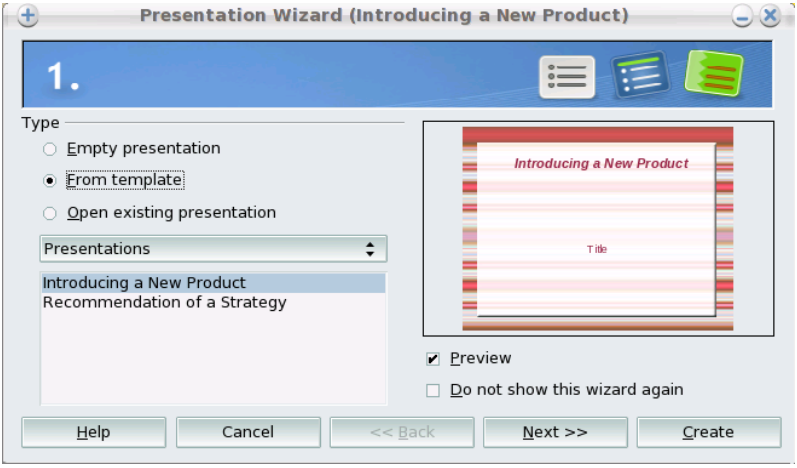

Styles and formatting:
Display or hide the available styles and formatting windows
Styles, Font and Font size
Liberation Sans
10
Font styles
Paragraph alignment:
Align left, centered, align right or justified
Merge cells:
Select several cells and click here to merge them into one cell
Number format:
Currency, Percent or none
Select one of these icons to choose a number format for the cells
Number format:
Add or remove a decimal place
Reduce or increase indent
Select one of these icons to choose a number format for the cells
Borders
Click on the arrow to choose a border, then select the required cell(s)
Display/Hide the border of the cells


Current cell's name box
Function Wizard
Helps you enter formulas
Equals function
A1
Sum
Inserts the Sum function in the formula
Formula input line
Data input cells
Active spreadsheet
Sheet1
Sheet2
Sheet3
Sheet 1 / 3
Default
100%
STD
Sum=0

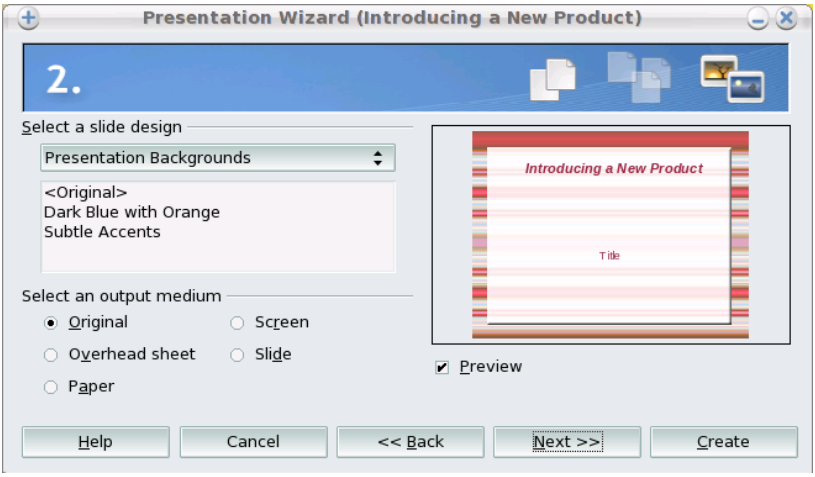
3.10.3. Creating, editing and saving a slideshow using OpenOffice.org Impress (Slideshow)

We shall now create a simple slideshow in 5 steps, using the **Slideshow Wizard** that launches when you click on the Slideshows icon located on your desktop.

1. Create a slideshow **from a template**. Choose one of the available templates, then click on **Next**.



2. Choose your **background**. Click on **Next**.

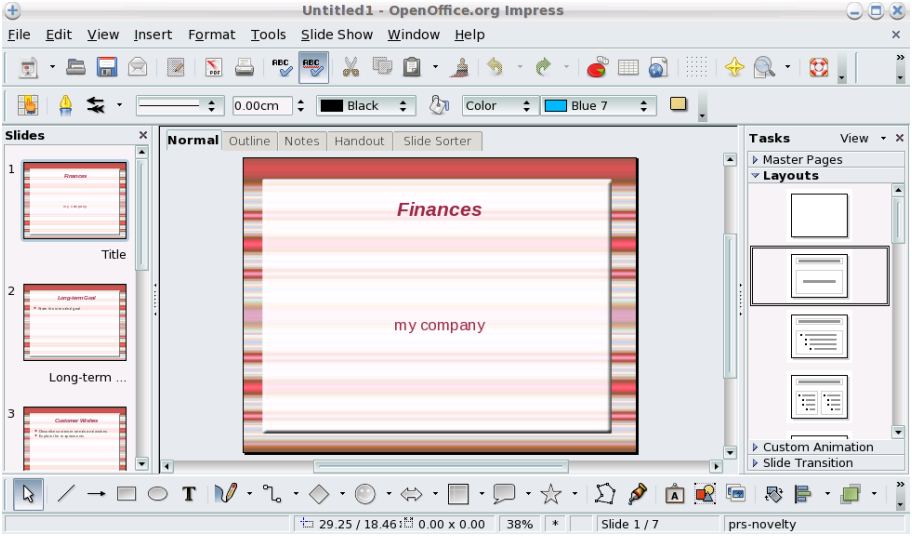


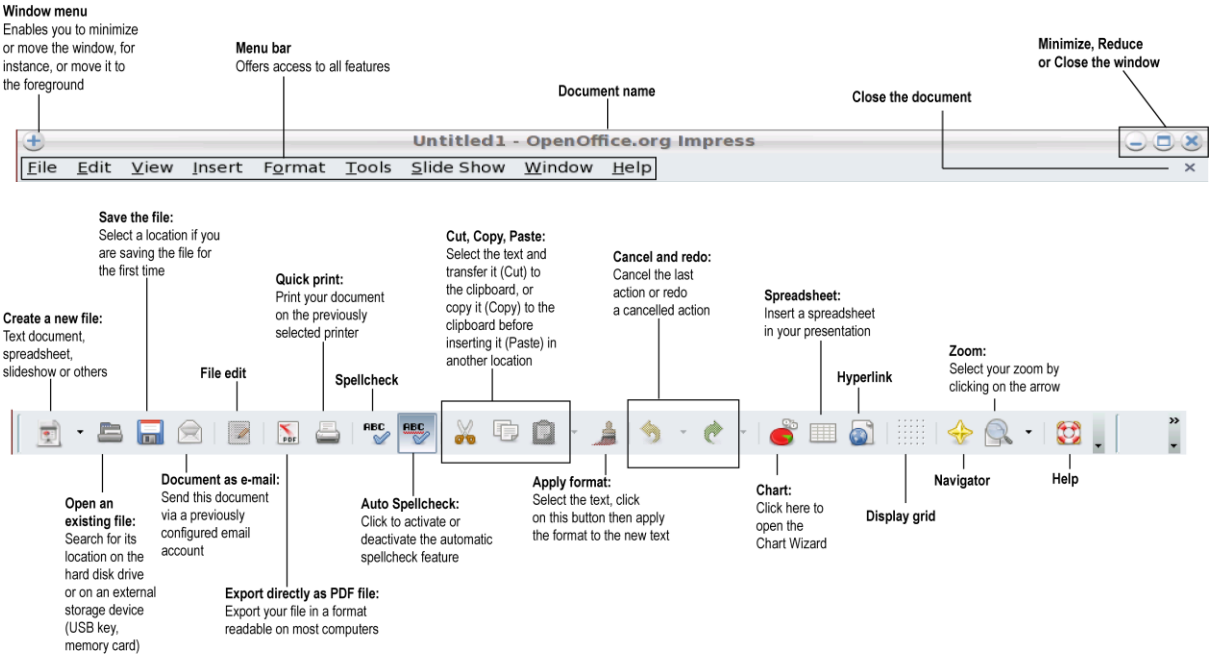
3. Select a Slide **transition** and the speed of the transition between two slides. Click on **Next**.

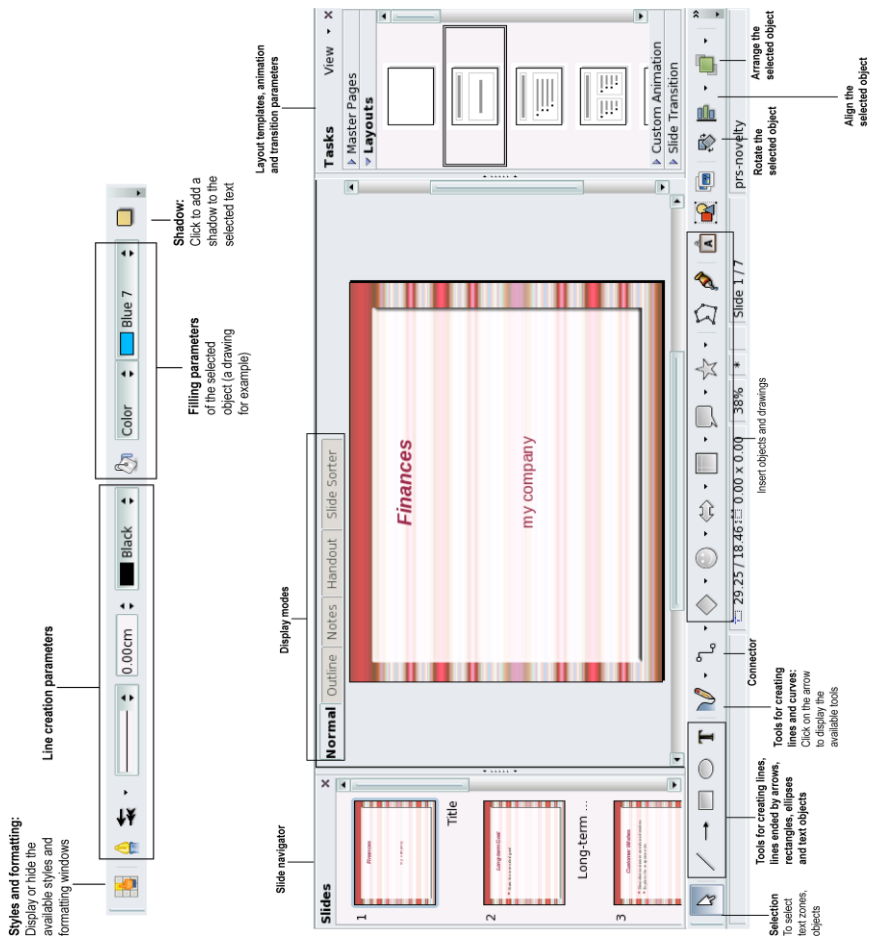
4. Enter the **information** that you wish to include in your slideshow. You will be able to amend this information after. Click on **Next**.

5. Select the pages that will comprise the structure of your slideshow. Click on **Create**.

Your slideshow is now displayed in OpenOffice.org Impress. You can now finalise your presentation by creating objects, connectors, etc.




Window menu
Enables you to minimize or move the window, for instance, or move it to the foreground
Menu bar
Offers access to all features
Document name
Close the document
Minimize, Reduce or Close the window
Untitled1 - OpenOffice.org Impress
File Edit View Insert Format Tools Slide Show Window Help
Save the file:
Select a location if you are saving the file for the first time
Create a new file:
Text document, spreadsheet, slideshow or others
Quick print:
Print your document on the previously selected printer
File edit
Spellcheck
Cut, Copy, Paste:
Select the text and transfer it (Cut) to the clipboard, or copy it (Copy) to the clipboard before inserting it (Paste) in another location
Cancel and redo:
Cancel the last action or redo a cancelled action
Spreadsheet:
Insert a spreadsheet in your presentation
Hyperlink
Zoom:
Select your zoom by clicking on the arrow
Open an existing file:
Search for its location on the hard disk drive or on an external storage device (USB key, memory card)
Document as e-mail:
Send this document via a previously configured email account
Export directly as PDF file:
Export your file in a format readable on most computers
Auto Spellcheck:
Click to activate or deactivate the automatic spellcheck feature
Apply format:
Select the text, click on this button then apply the format to the new text
Chart:
Click here to open the Chart Wizard
Display grid
Navigator
Help


Styles and formatting:
Display or hide the available styles and formatting windows
Line creation parameters
0.00cm
Black
Color
Blue 7
Shadow:
Click to add a shadow to the selected text
Filling parameters
of the selected object (a drawing for example)
Layout templates, animation and transition parameters
Tasks
View
Master Pages
Layouts
Custom Animation
Slide Transition
Display modes
Normal
Outline
Notes
Handout
Slide Sorter
Slide navigator
Slides
Title
Long-term ...
Finances
my company
prs-novelty
Slide 1 / 7
Rotate the selected object
Arrange the selected object
Align the selected object
Insert objects and drawings
Connector
Tools for creating lines, lines ended by arrows, rectangles, ellipses and text objects
Tools for creating lines and curves:
Click on the arrow to display the available tools
Selection
To select text zones, objects

3.11. Saving data to a removable media (USB key, memory card)

In this section, we will explain how to back up your data on various media. You can also connect to the website **www.ecafe.hercules.com**. In the section dedicated to the eCAFÉ™, you will find all the information you require to back up your data.

We also recommend that you frequently back up any personal or sensitive data that you may have stored on your Netbook.

- Connect the removable media. eCAFÉ™ automatically detects the newly connected device.
- In the Windows Explorer File Browser, select the files and/or directories that you wish to backup (hold the key down to select several consecutive files, or hold the

key down to select several non-consecutive files).
- In the **Edit** menu, select **Copy**.
- In the Windows Explorer File Browser, click on your removable media's name (which appears in the left-hand pane).
- Choose the destination location for the files.
- In the **Edit** menu, select **Paste**. Your files and/or folders will be copied to your removable media.
- Wait for the copy to end, then remove your removable media: click on the icon (located in the lower right-hand side of the screen) and select "Remove media".

3.12. Protection software for your eCAFÉ™

If you often connect to the Internet and use your eCAFÉ™ to download games, programs and music, your system is exposed to the risk of malicious applications, such as viruses. These applications are able to spread to other systems via the emails you send to your friends, and can alter your system's settings and corrupt it.

The eCAFÉ™ features an anti-virus application, which is accessible in the Settings world . This software analyses suspicious files and removes those files that place your system at risk. In addition, anti-virus applications designed by specialised software publishers may help reinforce your eCAFÉ™'s protection.

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TECHNICAL SUPPORT

If you have trouble using your device or one of its components, please connect to the http://ts.hercules.com/ website and select your language. Here, you will be able to access different services (Frequently Asked Questions (FAQs), the latest versions of all available drivers and software) that may help you solve your problem. If this fails to solve the problem, please get in touch with Hercules' Technical Support.

Via email:
To reach our Technical Support via email, you must first register online on the http://ts.hercules.com/ website. The information that you provide will help our technicians solve your problem as swiftly as possible.
Click on **Product Registration** and follow the instructions displayed onscreen.
If you have already registered your product, please enter your credentials in the **Username** and **Password** fields, then click on **Login**.

By telephone (if you do not have Internet access):

United Kingdom	**08450800942** Charges at local rate	Monday to Friday from Noon to 4pm and 5pm to 10pm Saturday from 9am to Noon and 1pm to 7pm Sunday from 9am to Noon and 1pm to 4pm

Connect to the Hercules website (**www.ecafe.hercules.com**) to view the Frequently Asked Questions (FAQs) relevant to your product, discover your eCAFÉ™'s features and download the latest updates. You can also discover the extensive range of eCAFÉ™ products and download information about the forthcoming releases.

WARRANTY INFORMATION

Guillemot Corporation S.A. ("Guillemot") guarantees consumers worldwide that this Hercules product is free from material and manufacturing defects for a period of two (2) years beginning on the original date of purchase. Should the product seem defective during the period covered by the warranty, please contact our Technical Support immediately for further information on how to proceed. After contacting our Technical Support, if it appears necessary to return the product to us, please return the product and its accessories in the original packaging, well packaged and protected, according to the instructions provided by our Technical Support.

According to the terms of this warranty, following our Technical Support's decision, the defective product may be repaired or replaced. When authorised by applicable law, any liability incurred by Guillemot and its subsidiaries (including consequential damages) will be limited to repair or replacement of the product manufactured by Hercules. The consumer's statutory rights on account of applicable law on the sale of consumer goods are not affected in any way by this warranty.
This warranty will not apply:

(1) If the product has been modified, opened, altered in any way or damaged by inappropriate or abusive use, negligence, an accident or normal wear; (2) If the product has been used or stored in abnormal conditions (e.g. exposition to adverse weather conditions, to direct sunlight, to water or to sand) ; (3) For any other reason not relating to a material or manufacturing defect; (4) In the event of non-observance of the instructions provided in the User Manual or by our Technical Support; (5) To any software not edited by Guillemot, said software being covered by a specific warranty granted by the software's editor; (6) If the warranty seals have been removed or altered in any way; (7) For damages to or the loss of programs, data or storage media, or for the costs arising from the retrieval of said data; (8) For damages to or the loss of programs or personal data occurring after repair or replacement of the product; (9) For damages caused by the installation of third-party software or by computer viruses.

Guillemot shall in no event be held responsible for any damage to or loss of personal data, programs, software or removable storage media. Before returning this program to Technical Support, please create a backup of any personal and/or sensitive data. In addition, in order to preserve your data's confidentiality, Guillemot recommends you delete any data from your device after backing it up. Guillemot shall in no event be held responsible for reinstalling or retrieving personal data or programs other than those installed at the time of the product's commercialisation.

The warranty applies to your product's display if the display features at least 5 defective pixels (i.e. bright spots or dark spots, a bright spot being a white pixel permanently displayed on the screen, and a dark spot being a pixel that does not display on the screen.)

In the event where the product is returned to out Technical Support and the warranty cannot be applied owing to the presence of one or several of the exclusion conditions stated above, the incurred shipping and processing costs will be charged to the consumer.

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Made in China

Statement of Compliance with EU Regulations

Guillemot Corporation S.A. hereby declares that the device ***UMPC EC-900-H60G/IAW*** complies with the with the main requirements and other relevant clauses of Directive RTTE 1999/5/CE, of Directive CEM 2004/108/CE and with the standards relating to electrical security (IEC 60950, 2001 Edition / EN 60950-1, 2001 Edition / NF EN 60950, Amendment A11-2004). The compliance statement can be viewed on the following website:

ftp://ftp.hercules.com/EC-900/H60G-IA/DoC-fra_UMPC_EC-900-H60G.pdf

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The Terms & Conditions of this License Agreement are subject to French Law.

ENVIRONMENTAL CARE RECOMMENDATIONS

At the end of its useful life, this product should not be discarded with standard household refuse but should be given to a collection point for waste from electric and electronic devices, where it shall be recycled.
This is stated by the symbol that appears on the product, the User Manual or the packaging.
According to their specificities, these materials may be recycled. By supporting recycling and other methods of recovering waste from electric and electronic equipment, you help care for the environment.
Please consult with the local authorities, who will refer you to the relevant waste collection point.